

# EDUCATION

## Supplemental Application

(Complete for Religious Schools Pre-K through Grade 12)

Legal Name of Religious School:

Address:

Program	Total Student Count	# of Teachers, Staff Members and Volunteers
<b>Pre-K through Grade 12 Schools:</b>		
Pre-K		
K-8		
9-12		
<b>Adult Education:</b>		
GED Program		
Seminary		
Bible College		
<b>TOTAL:</b>		

Health Care Professionals			
Professional Staff	Number Employed		
	Full-Time	Part-Time	Temporary / Seasonal
Nurses			
Athletic Trainers			
Social Workers			
Therapists			
Other			

<b>Budget</b>	What is the school's net operating budget? \$
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<b>Site Security</b>	Do you have a formal written crisis management/emergency response plan in place with a minimum of annual testing and do emergency services (police, fire, and medical) participate?	Yes	No
	Does the school perform at least one lock down or security drill per year?	Yes	No
	Are the exterior doors of each school kept locked during the school day?	Yes	No
	Are visitors required to show a photo ID?	Yes	No
	Are staff monitoring cafeteria/lunchrooms, playgrounds and all other outdoor student activity while students are present?	Yes	No
	Are security cameras utilized at school buildings?	Yes	No

<b>Athletic Activities</b>	Please check all that apply:					
	Archery	Band	Cheerleading	Football		
	Gymnastics	Lacrosse	Ski Team/Club	Soccer		
	Softball	Swimming	Wrestling	Other		
	Are liability waivers required for all participants?				Yes	No
	Does the insured have policies and procedures in place to require a release from a healthcare professional for a known or pre-existing injury?					
	Prior to participation in a sport?				Yes	No
	At the beginning of the year for physical education classes?				Yes	No
	Is the staff trained in first aid (CPR, defibrillators)?				Yes	No

<b>Educational Facilities</b>	Please check all that apply:			
	Commercial Kitchens	Are regularly scheduled inspections conducted?	Yes	No
		Are grease ducts cleaned on a regular maintenance schedule?	Yes	No
	Science Labs	Is personal protective equipment provided?	Yes	No
		Are there eye washers?	Yes	No
		Are there portable fire extinguishers?	Yes	No
	Industrial Arts	Does the area meet NFPC requirements?	Yes	No
		Is there dust control for woodworking?	Yes	No
		Are the spray painting /welding operations properly vented?	Yes	No
		Is there machine guarding in place and unaltered?	Yes	No
	Pools	Are certified lifeguards on duty when the pool is open?	Yes	No
		Are there diving boards, platforms, or waterslides?	Yes	No
		Is pool indoors?	Yes	No
		Is the pool open to the public for any activities during off-school hours?	Yes	No
	Grandstands / Bleachers	Is seating capacity greater than 5,000?	Yes	No

<b>Student Field Trips</b>	Are written procedures in place regarding chaperone/student ratio for field trips?	Yes	No
	Are school-sponsored overnight field trips allowed?	Yes	No
	If yes, describe (including grades, destinations, and chaperone/student ratio):		
	Are school-sponsored foreign field trips offered?	Yes	No
	If yes, describe:		
Is there Foreign Liability coverage in place?	Yes	No	
Are written parental permission slips required for all field trips?	Yes	No	

<b>School Security</b>	Does the entity have security personnel?	Yes	No
	If yes, are they:		
	a. Employed	Sub-contracted	
	b. Armed	Unarmed	
	Are employees/volunteers, other than security and/or law enforcement, permitted to have firearms?		
	In school buildings:	Yes	No
	On school premises:	Yes	No
	At school activities:	Yes	No
	Is anyone other than the employed or contracted security personnel allowed to carry a firearm?	Yes	No
	If yes, who?		
Have there been any incidents in the last 3 years of violence amongst students involving weapons (firearms/knives)?			
		Yes	No
If yes, describe:			

<b>Abuse Prevention</b>	Do your employment and volunteer applications include a question concerning whether the applicant has ever been convicted of a crime, including any related to sexual abuse or child abuse?	Yes	No
	Are comprehensive background checks completed on all:		
	Employees?	Yes	No
	Volunteers?	Yes	No
	Re-Hires?	Yes	No
	Is there a written policy with procedures for screening prospective volunteers that includes a personal interview by a staff member?	Yes	No
	Is there a written policy and training addressing:		
	Avoidance of one-on-one situations between employees/ volunteers and a child?	Yes	No
	Anti-bullying?	Yes	No
	Abusive acts?	Yes	No
	Reporting and investigating alleged incidents?	Yes	No
	Is this policy acknowledged in writing by all employees and volunteers?	Yes	No
	Are any activities involving direct contact with children subcontracted to others?	Yes	No
	If yes, describe:		
	In the last 10 years, has the entity or any employee had any insurance coverage declined, cancelled, or non-renewed due to an abusive acts or alleged abusive acts by one of your staff members or volunteers? (This question is not applicable in Missouri).	Yes	No
Are you currently aware of any facts or circumstance that could lead to a claim of sexual abuse or misconduct against your organization or any employee or volunteer?	Yes	No	

<b>Auto Fleet</b>	Do you pre-screen all regular drivers (employees and volunteers) before they are permitted to drive your vehicles?	Yes	No	
	Do you have procedures in place to regularly check their Motor Vehicle Records?	Yes	No	
	Do you have specific criteria in place used to evaluate driver acceptability?	Yes	No	
	Do you provide driver training?	Yes	No	
	Do you require that all drivers are at least 21 years of age?	Yes	No	
	Do your drivers meet CDL requirements based on the vehicle's passenger capacity?	Yes	No	N/A
	Do you provide transportation of any kind to members or youth?	Yes	No	
	If yes, describe:			
	Do you have a formalized documented vehicle safety program which includes the MVR process, vehicle preventative maintenance, and required safety inspections?	Yes	No	
	Do you own or use any 15 passenger vans? If yes:	Yes	No	
	Have the vans been modified with either dual rear wheels or removing the rear seat?	Yes	No	
	Are all vans with model year prior to 2009 equipped with Electronic Stability Controls?	Yes	No	N/A
	Is there a requirement that vans are not overloaded?	Yes	No	
	Is there a requirement that no loads are placed on the roof of the vans?	Yes	No	

Auto & School Bus Aggregation of Values			
Location Address	Type of Storage Inside/Outside Bldg		Type of Protection Ex. Fencing, alarms, etc.
	Inside	Outside	
	Inside	Outside	
	Inside	Outside	
	Inside	Outside	
	Inside	Outside	
	Inside	Outside	